



## Summary of Financial Assistance

Coteau des Prairies (CDP) Health Care System has an extensive Financial Assistance program. CDP Health Care System offers Financial Assistance for any emergency and any other medically necessary services provided and billed through our centralized Patient Financial Services. This assistance, ranging from a reduction in the amount of the balance outstanding up to complete forgiveness of the balance outstanding, is provided to patients demonstrating financial need.

Patients are considered eligible under the CDP Health Care System Financial Assistance program if they have a total household income at or below 175% of the federal poverty level. Patients will qualify for complete forgiveness of their patient due balance if the household income is at or below 150% of the federal poverty level. For those patients with income ranging between 150% and 175% of the federal poverty level, they will receive a partial reduction of the amount of the balance outstanding. The remaining balance after adjustment will be no greater than the amount generally billed by CDP Health Care System and will be the amount the patient will be personally responsible to pay.

**Exceptional Financial Circumstances:** If your total household income exceeds the maximum 175% of the Federal Poverty Level, yet you have supplied additional documentation to support the hardship your medical condition has caused for you and your family, CDP Health Care System will provide special consideration for assistance on a case by case basis.

How to obtain an application, a copy of our Financial Assistance policy or a Summary of our Financial Assistance Policy. You may obtain an application or a copy of our policy by visiting our website <https://cdphealth.com/resources/financial-assistance/> You may also contact our Patient Financial Services offices at 605-698-7647. These documents are also available at any registration or check-in desk at any CDP Health Care System location.

Please contact our Patient Financial Services office at 605-698-7647 for the address of the hospital or clinic location if you need additional assistance completing the financial assistance application. Financial Assistance applications are available in English and Spanish.

**Applying for Financial Assistance and required documentation.** Every effort will be made to identify patients needing assistance as early as possible. To be considered for assistance, CDP Health Care System must receive the application completed in its entirety, along with a copy of the last two pay stubs for any wage earner contributing to household income, a copy of the most recent 1040 tax return with all applicable schedules (In the absence of a tax return, acceptable substitute is Social Security award letter and/or Proof of non-filing from the IRS.), and property valuation or tax assessment statement, if applicable.

Notification of availability of our Financial Assistance program. Every effort will be made to identify patients needing assistance as early as possible. Sanford will widely publicize the program through (1) signs at registration areas in our hospitals and clinics, (2) policy, summary, and application available at the Coteau des Prairies Health Care System website, (3) patient billing statements, (4) brochures and other informational materials provided to the patient and family, and (5) healthcare providers and staff identifying patients with potential financial need.

Services Covered by a Financial Assistance application. An approved Financial Assistance application will cover charges for emergency and medically necessary care provided at a Coteau des Prairies Health Care System facility and billed through our centralized Patient Financial Services. We may consider charges for services provided after our date of approval for up to six months without requiring a new application to be completed.

Extraordinary collection activities: Coteau des Prairies Health Care System will not engage in extraordinary collection activities, such as lawsuits or garnishments, before making reasonable efforts to determine whether an individual who has an unpaid account is eligible for Financial Assistance.

**Members of the public may readily obtain a Provider list free of charge, both online and on paper.**